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Inside Wallops

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Celebrate Wallops Day During American Heritage Week

American Heritage Week Planning Team

Chairperson – Lisa Johnson

Sandra Banks

Peggy Belote

Larry Duffy

Betty Flowers

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Debbie Parks

Craig Purdy

Amy Strong

Roland Wescott

Voices of Wallops

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Charlene Bunting

Larry Duffy

George Hayne

Owen Hooks

Michael Hooks

Cheryl Johnson

Lisa Johnson

Bernita Justis

Keith Koehler

Andrea Lilly

Tom Northam

Ed Parrott

Carlton Ruf

Jay Savage

Sandra Savage

John Scott

Jeannette Smolinski

Debbie Stanley

Virginia Strand

James Tracey

Dorine Trent

Regina Waters

Audrey Young

International Luncheon

Rebecca Beach

Mary Brandon

Terry Ewell

Deborah Stanley

Linda Thompson

Arturo Vigil



Wallops civil service, contractor and partnering organizations had exhibits and displays under the Big Tent. Local vendors also had their wares for sale.



Different types of food, from seafood sandwiches, homemade ribs and pigs-feet to the world famous Blue Crab Bay line, were available.



Featured under the Entertainment Tent were the: Chincoteague Elementary School Chorus; Thom Arceneaux on guitar; Franco of Little Italy; Black Elvis; Eastern Shore Historian, Dennis Custis; David Kohut on fiddle; and D.J. Dennis Cope.

Other activities included a Family Tree Workshop led by Barton Bull, Terry Ewell and Tammy Elvenia; Tai Chi demo by John Brinton; Reiki sessions by Pat Dworske and a mini-concert by the University of Maryland, Eastern Shore Gospel Choir.



Wallops Shorts.....

The winners are

Congratulations to Randy Carrier who was the winner of the WFF Launch and Test Range T-shirt drawing. Thanks to all who came to the Range and Mission Management Office booth during the Celebrate Wallops festivities.--Jay Pittman

The Name that Flag contest was won by Tom Moskios. He correctly identified 27 of the 28 flags and was the winner of a Home Interior patriotic figurine with service personnel hoisting an American Flag. Tom Taylor was second with 24 correct, Sandra Kleckner had 23 correct and Ed Parrott had 22 correct. A total of 28 employees entered the contest.

Balloon Launch

A NASA scientific balloon was successfully launched from Ft. Sumner, N.M., on October 9. The 1.5 million cubic foot balloon carried a neutron energy spectrometer to access the increased radiation risk to astronauts. The principal investigator was Richard Maurer, John Hopkins University-Applied Physics Laboratory.

Blood Drive

Thanks to the 26 employees who donated blood during the recent American Red Cross Blood Drive.

Individual Development Plans are available to all civil servants.

Individual Development Plans (IDP) are a tool for employees and supervisors to use in planning the employee's development. Development includes all types of learning to enhance, improve, or build skill levels. The IDP is a formal method of documenting the types of learning experiences that the employee wants to engage in that are mission-related.

IDPs create a logical sequence for developmental experiences. IDPs enable supervisors to administer their training budgets equitably. IDPs enable the organization to more strategically plan learning and development activities to help in achieving our mission.

Supervisors are required to offer employees a meeting at least once a year to discuss and/or establish an IDP.

For more information about upcoming IDP workshops or an appointment with a career coach, visit the OHR Career Development web site at <http://ohr.gsfc.nasa.gov/career/home.htm>

Home Fire Escape Plans
They can make the difference between life and death.

Developing and practicing a home fire escape plan that everyone understands can mean the difference between life and death.

Fire can grow and spread through your home very quickly. It's important that you be prepared to react as soon as the smoke alarm sounds.



These tips can help you put together—and practice – an effective home fire escape plan.

Get together with everyone in your household and make a plan. Draw a floor plan of your home, showing two ways out of each room, including windows. Don't forget to mark the location of each smoke alarm.

Test all smoke alarms to ensure that they work. Replace batteries as needed.

Make sure that everyone understands the escape plan. Are the escape routes clear? Can doors and windows be opened easily?

If windows or doors in your home have security bars, make sure that the bars have quick-release mechanisms so that they can be opened immediately in an emergency.

Practice the escape plan at least twice a year, making sure that everyone is involved – from kids to grandparents. If there are infants or family members with mobility limitations, make sure that someone is assigned to assist them.

Agree on an outside meeting place where everyone can meet after they've escaped. Remember to get out first, then call for help. Never go back inside until the fire department gives the OK.

Have everyone memorize the emergency phone number of the fire department. That way any member of the household can call from a cellular phone or a neighbor's home.

Be fully prepared for a real fire: when a smoke alarm sounds, get out immediately. And once you're out, stay out – leave the firefighting to the professionals!

If you live in an apartment building, make sure that you're familiar with the building's evacuation plan. In case of a fire, use the stairs, never the elevator.

Tell guests or visitors to your home about your family's fire escape plan.

When visiting other people's homes, ask about their escape plan. If they don't have a plan in place, offer to help them make one.

Travel Manager Training
The following times and dates have been scheduled for the Wallops migration to Travel Manager version 8.0 in preparation for the Agency-wide implementation of the Integrated Financial Management Program.

Travel Manager 8.0 includes electronic routing, approval, and signing of travel authorizations and vouchers.

All travel preparers, reviewers, approvers and travelers should plan to attend training on the dates assigned for their respective roles.

Schedule:
October 21 – Reviewer/Approver Training
1 session, 2 hours
1 p.m. to 3 p.m.
Building E-104, Room 308

October 22 – Traveler Training
4 sessions, 1 hour each
9 a.m., 10:30 a.m., 1 p.m. and 2:30 p.m.
Building E-104, Room 310

October 23 – Preparer Training
2 sessions, 3 hours each
9 a.m. to noon, 1 to 4 p.m.
Building E-104, Room 308

October 24 – Reviewer/Approver Training
1 session, 2 hours
9 a.m. to 11 a.m.
Building E-104, Room 308

October 25 – Activation Date
To register for training, go to the Travel Manager 8.0 Website at <http://travelmanager8.gsfc.nasa.gov> Select Class Registration from the left side menu. Select the course and time. If you have any questions, contact Karen Miller: kamiller@pop100.gsfc.nasa.gov or on x66-6932.

Shopping Trip to Potomac Mills Mall on November 16, 2002

The price is \$30. A \$15 non-refundable deposit is due by October 18, with the balance due by November 1.



The bus departs Arcadia High School at 5:30 a.m., Wal-Mart in Pocomoke at 5:45 a.m. and Giant Foods in Salisbury at 6:30 a.m.

The bus will depart Potomac Mills Mall at 5 p.m. prompt. There will be a breakfast stop and a dinner stop.

For more information or to reserve your seat contact one of the following:
Dave Smith, x1316
Rebecca Beach, x1559
Freda Johnson, x1466
Audrey Young, x1084

Thrift Savings Plan Open Season
Thrift Savings Plan (TSP) Open Season starts October 15 and runs through December 31, 2002.

FERS employees can contribute up to 13% and CSRS employees can contribute up to 8%. Make all open season changes through Employee Express.

If you have any questions, contact Nickeisha Hamilton on x66-8208 or Khrista White, on x66-9059.

WEMA News
The Wallops Gym and fitness facility are operated, maintained, and scheduled by the Wallops Fitness Club of the Wallops Exchange and Morale Association (WEMA), Morale Activities Committee.

Roland Wescott, x1624, is the scheduler for the gym. Robert Tittle, x1244, is the alternate scheduler.

Alex Coleman, Morale Activities Committee Chairperson, is the Building D-10 FOM.

When exercising at the fitness facility, the Buddy System shall be adhered to. Because of safety and health concerns, you should not exercise alone. Violation of the Buddy System may result in the loss of your gym privilege.

Ron Cole Live
Hear Ron Cole the last Wednesday of every month except December in the Rocket Club starting at 6 p.m.

Come listen to your favorite tunes. You can even sing along.

Time for a flu shot

Influenza vaccine (flu shots) will be available to NASA civil servants beginning on Monday, October 21. The vaccine will be given at the Health Unit, by appointment, from 1:30 to 3:30 p.m., Monday through Friday.

There will be a Vaccine Information Sheet that you will need to read before you sign your consent to receive the vaccine. There is a required wait of 20 minutes, in the Health Unit, after receiving the vaccine.

Call the Health Unit at x1766 to make an appointment.

Inside Wallops is an official publication of Goddard Space Flight Center and is published by the Wallops Office of Public Affairs, Extension 1584, in the interest of Wallops employees. Recent and past issues of *Inside Wallops* also may be found on the NASA Wallops Flight Facility homepage: www.wff.nasa.gov

Editor

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